

# Application for Employment

## RASMUSSEN COMPANIES

4371 S Lebanon Rd, Earlville, NY 13332 phone 315-837-4257 fax 315-837-4141

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a no-job-related medical condition or handicap or any other legally protected status.

(Please Print)

### Applicant Information

Position Applied For:	Today's Date:
Name :	Social Security #:
Street Address:	Telephone #:
City, State, ZIP	Cell #:
Date of Birth:	Email Address:

### Personal Information

Do you have any friends, relatives, or acquaintances working for any of the Rasmussen Companies? [ ] Y or [ ] N If yes, state name and relationship: \_\_\_\_\_

If hired, would you have reliable transportation to/from work? [ ] Y or [ ] N If no, please explain: \_\_\_\_\_

Are you over the age of 18? [ ] Y or [ ] N (If under 18, hire is subject to verification of minimum legal age.)

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right to work in the United States? [ ] Y or [ ] N

If hired, are you willing to submit to and are you confident that you will pass a random drug and alcohol test? [ ] Y or [ ] N  
Passing this test is a job requirement.

If hired, are you willing to acquire (at your own expense) and will you present to Rasmussen Companies a Abstract of Driving Record from the Department of Motor Vehicles? [ ] Y or [ ] N Driving restrictions may apply if driving record is not spotless.

Are you able to perform the essential functions of the job for which you are applying, either with/without reasonable accommodation? [ ] Y or [ ] N If no, describe the functions that cannot be performed: \_\_\_\_\_

Do you have any health conditions that would hinder you from performing your work in a safe manner? [ ] Y or [ ] N  
If yes, please thoroughly explain: \_\_\_\_\_

Is there any other condition or circumstance that might affect your employment with Rasmussen Companies? [ ] Y or [ ] N  
If yes, please explain in detail: \_\_\_\_\_

Have you ever been convicted of a criminal offense (felony or misdemeanor)? [ ] Y or [ ] N If yes, please describe the crime – state nature of the crime(s), when and where convicted and disposition of the case. (Conviction will not necessarily disqualify applicant from employment.) \_\_\_\_\_

## Position Applying For

Are you available to work:  Full Time  Part time  Temporary

If hired, on what date would you be available to start working? \_\_\_\_\_

Are you able and willing to work on Saturdays?  Y or  N If no, please explain: \_\_\_\_\_  
\_\_\_\_\_

Are you currently laid off or subject to recall?  Y or  N

Salary/hourly wage desired: \$ \_\_\_\_\_

## Education, Training and Experience

### High School

School Name: \_\_\_\_\_

Number of years completed: \_\_\_\_\_ Did you graduate?  Y or  N

Degree/Diploma earned: \_\_\_\_\_

### College /University

School Name: \_\_\_\_\_

Number of years completed: \_\_\_\_\_ Did you graduate?  Y or  N

Degree/Diploma earned: \_\_\_\_\_

### Vocation School

School Name: \_\_\_\_\_

Number of years completed: \_\_\_\_\_ Did you graduate?  Y or  N

Degree/Diploma earned: \_\_\_\_\_

## References

Please give name, address and telephone number of three (3) references who are not related to you and are not a previous employer.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

## Employment Experience

Start with your present or last job. Include military service assignments and volunteer activities. You may include organization names which indicate race, color, religion, gender, national origin, handicap or other protected status.

<b>1 ) Most Recent Employer (Company Name)</b>				
Supervisor:	Phone:	Dates Employed		Worked Performed
Address:		From	To	
Job Title:				
Reason For Leaving:		Hourly Rate/Salary		
		Start	Final	
<b>2 ) Former Employer (Company Name)</b>				
Supervisor:	Phone:	Dates Employed		Worked Performed
Address:		From	To	
Job Title:				
Reason For Leaving:		Hourly Rate/Salary		
		Start	Final	
<b>3 ) Former Employer (Company Name)</b>				
Supervisor:	Phone:	Dates Employed		Worked Performed
Address:		From	To	
Job Title:				
Reason For Leaving:		Hourly Rate/Salary		
		Start	Final	
<b>4 ) Former Employer (Company Name)</b>				
Supervisor:	Phone:	Dates Employed		Worked Performed
Address:		From	To	
Job Title:				
Reason For Leaving:		Hourly Rate/Salary		
		Start	Final	

## Special Skills & Qualifications

Summarize special skills and qualifications acquired from employment or other experience: \_\_\_\_\_

## Applicants Statement

**I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigations, including a personal background check, to verify accuracy of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, I am required to abide by all rules and regulations of the employer.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Supervisor Notes (for office use only)

**Company Hiring this applicant:**  
(Circle One)

Rasmussen Excavation LLC

Rasmussen Rents - Canastota

Rasmussen Rents – Binghamton

Expected Start Date:	
Starting Salary	\$ _____ per hour OR \$ _____ per week
Starting Position	
Days to Work (M-F, M-S)	
Hours to Work (9-5 etc.)	
Benefits discussed or promised to applicant (be specific):	

Supervisor, please obtain a copy of the new hire's current NYS driver's license (enlarged to 130%) front and back.

**Supervisor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_